

Participant Handbook



Pennington County Drug Court

(605) 394-2595

The mission of the Pennington County Drug Court is to increase community safety, break the cycle of addiction, and foster healthy families by holding offenders accountable through a judicially-monitored court program to promote long-term recovery.

Welcome to Drug Court!

Drug Court is designed to promote self-sufficiency and to assist you in becoming a productive and responsible community member, but the choice to become drug and alcohol free depends on you.

A team of professionals will provide supportive services and guide you during your time in the Drug Court program. You will be provided with the best opportunity to make changes, re-balance your life, and move forward on a positive path.

This handbook will provide you information about Drug Court and what is expected of you as a participant. You are responsible for reading this handbook carefully and following all guidelines or instructions listed.

The content of this handbook may be modified at any time. You will be notified of any changes to your program responsibilities.

Benefits of Participating in Drug Court

- You will be clean and sober
- You will have a stable, productive lifestyle
- You will have found employment or be furthering your education
- You will have improved your physical and mental health
- You will be a contributing member of society
- You will have addressed all of your legal obligations

The use of any chemicals (alcohol and/or drugs)
will not be tolerated.



Drug Court Rules of Behavior

- **DO NOT** violate any city, county, tribal, state, or federal law.

All arrests or police contact must be reported to your probation officers.

- **DO NOT** threaten anyone or commit any act of violence.
- **DO NOT** possess a weapon of any form, including firearms or knives.
- **DO NOT** drive a motor vehicle without a valid driver's license or a valid work permit.
- **DO NOT** possess or consume any mood-altering chemicals or illegal substances. "Possess" means to have on your person, in your home, or in your vehicle.

Drug Court Rules of Behavior (cont.)

- **DO NOT** use or possess any alcoholic beverage or go into any establishments where alcohol beverages are the primary sale.
- **DO NOT** associate with non-law-abiding individuals, violence-prone individuals, or anyone actively using drugs or alcohol.
- **DO NOT** take any prescription medications or over-the-counter medications without prior approval of your probation officers.
- **DO NOT** miss any treatment or counseling appointments, Drug Court appearances, drug tests, probation meetings, or any other required appearance.
- **DO NOT** alter or refuse any drug or alcohol test.
- **DO NOT** refuse to comply with any reasonable program requirement.

Drug Court Rules of Behavior (cont.)

- DO have a working telephone at all times.
- DO tell your probation officers where you are living and who you are living with, and get prior permission from the Court before moving to a different address/location.
- DO maintain a daily planner.
- DO maintain gainful employment.
- DO stick to a budget and live within your means.
- DO attend support groups and be involved in the community.
- DO allow your probation officers and law enforcement to search you and/or your belongings as a condition of your participation in Drug Court.
- DO follow all rules of probation and treatment.

Drug Court Schedule

Drug Court Team Meetings:

- 1:15 P.M.—3:00 P.M. on Wednesdays
- Pennington County Courthouse
- Closed to the public

Drug Court Sessions:

- 3:00 P.M.—5:00 P.M. on Wednesdays
- Pennington County Courthouse
- Open to the public



Courtroom Rules

1) Be on time.

2) Dress appropriately.

- No hats, caps, bandanas, or do-rags
- No drug/alcohol logos
- No sweatpants
- No underwear or bra straps showing
- No short shorts (even in summer)
- No tank tops, muscle shirts, or unbuttoned shirts
- No low-cut tops, crop-tops, see-through blouses, tube tops, or halter tops
- No bare feet or slippers
- No gang attire
- No sagging pants
- No sunglasses
- No mini/micro skirts or dresses

3) All phones in the courtroom must be **turned off!**

4) No sleeping.

Courtroom Rules (cont.)

- 5) Food and beverages are not allowed in the courtroom.
- 6) Sit with the other participants.
- 7) Do not approach the bench unless okayed by the Judge or asked by the Judge.
- 8) It is **forbidden** to be under the influence of any beverage and/or illicit drug.
- 9) **Be respectful** toward the Judge, the Drug Court team, and the other Drug Court participants.
- 10) **Be supportive** and show encouragement to your fellow Drug Court participants by applause.

Participant Rights

By agreeing to participate in Drug Court, you have waived your right to traditional Court proceedings (disputing search/seizure/traffic stop, preliminary hearing, trial by jury or court, etc.).

Your participation in Drug Court gives permission to your treatment counselors to provide treatment information to the Drug Court team.

Because Drug Court is open to the public, we cannot predict whether or how the news media may use your identity and cannot prevent them from disclosing it or other information which is public record.

Minimum Requirements

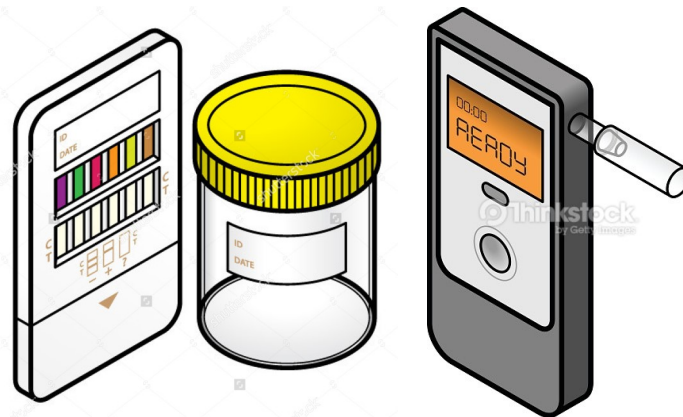
Drug Court Appearances:

- You must appear in Drug Court as ordered: weekly, bi-monthly, or monthly.
- Court sessions provide you the opportunity to report and discuss your progress or any concerns.
- The Judge will encourage you if you are doing well and may reward you with incentives.
- Sanctions will be given if you are non-compliant.
- If you do not appear in Court when required, a warrant may be issued for your arrest and you may be terminated from Drug Court.

Minimum Requirements (cont.)

Drug and Alcohol Testing

- You will be required to give urine and/or breath tests on a frequent and random basis.
- These tests are used to prove compliance and to help you stay away from using drugs and alcohol.
- Results of these tests are reported at each Court appearance and may be used for giving incentives or sanctions by the Judge.



Minimum Requirements (cont.)

Treatment:

- You will participate in group addiction and/or mental health treatment.
- Remember... Every participant needs a different level of treatment.
- Remember... Everyone heals and learns at a different pace and other participants may progress faster than you.
- You will also participate in individual addiction and/or mental health treatment.
- Individual sessions are used to update your treatment plan and goals.
- Individual counseling can also be used to deal with any personal issues not appropriate for group discussion.
- The Judge may also want additional counseling sessions as deemed appropriate.

Minimum Requirements (cont.)

Supervision:

- You have been assigned a Court Services Officer (probation officer) to supervise your case in Drug Court.
- You are expected to comply with all directives from your probation officer.
- You are expected to maintain regular contact with your probation officer.
- Contacts with your probation officer will occur during office visits, home visits, employment visits, Drug Court, and by telephone.
- Some contacts with your probation officers will be random (surprise), and may occur during the day, evening, or night.
- Your probation officer will also make collateral contacts which may include but are not limited to: significant others, family members, employers, physicians, counselors, etc.

Minimum Requirements (cont.)

Fees:

- You will make arrangements to pay \$50.00 per month on your Court fines and costs, to the Clerk of Courts.
- You are responsible to make payments to other Court-related fees, including but not limited to:
 - Child Support
 - Restitution
 - Public Defender / Attorney Fees
- You are required to pay for testing, monitoring, and treatment while in Drug Court, including but not limited to:
 - UAs
 - 24/7 Program
 - SCRAM
 - Treatment

Minimum Requirements (cont.)

Additional Requirements:

- You are required to complete a 40-hour community service project before graduating from Drug Court. This project will be approved and checked regularly by the Drug Court team.
- You may be asked to be a mentor to a new participant of the Drug Court program.

**• BE AN EXAMPLE OF PENNING-
TON COUNTY DRUG COURT!**

Written Requests

- Must be completed and submitted to Court Services by Tuesday in order to be considered by the Drug Court on Wednesday.

<u>Special Requests</u>	<u>Trip Requests</u>	<u>Holiday Plans</u>
<ul style="list-style-type: none">• To ask permission for special circumstances• Examples:<ul style="list-style-type: none">– Work permit– Late curfew– Change in living arrangements• Must be detailed and include times/dates, where, with whom, under what circumstances, etc.	<ul style="list-style-type: none">• To ask permission to go on overnight or out of area trips.• Must be detailed and include times/dates, trip information, lodging information, who you are going with, how you are getting there, safety plan, etc.	<ul style="list-style-type: none">• To help you plan ahead and think about what you need to do to stay sober during holiday times.• To help the Drug Court team know where to locate you.• Must be detailed and include locations, activities/events, who will be present, safety plan, etc.

Incentives

- When you appear for your Court session, you may be given an **incentive**.
- **Incentives** are used to reward positive progress/behavior.

<u>Expected Behavior</u>	<u>Incentive</u>
<ul style="list-style-type: none">✓ Honesty✓ Accomplishing goal✓ Positive attitude✓ Adjusting to the Drug Court program✓ Securing a sponsor✓ Avoiding temptation to relapse	<ul style="list-style-type: none">✓ Praise / Applause✓ Verbal recognition and praise✓ Fishbowl drawing✓ Gift Card / Gas Card / Movie Pass✓ Coin / Medal✓ Phase advancement✓ Decreased supervision

Sanctions

- **Sanctions** are used in response to negative progress/behavior.
- The seriousness of the violation determines the severity of the sanction.

<u>Inappropriate Behavior</u>	<u>Sanction</u>
<ul style="list-style-type: none">× Dishonesty× Disrespectful behavior× Failure to maintain your daily planner× Failure to attend support group meetings× Reporting late to a PBT or UA× Testing positive on a PBT or UA× Submitting a tainted, adulterated, or diluted urine sample× Tardiness to Drug Court, treatment, or scheduled appointments	<ul style="list-style-type: none">× Verbal Reprimand× Writing assignment× Increased drug testing× Increased supervision× Increased court appearances× House arrest× Electronic monitoring× Phase demotion× Community service work× Incarceration× Termination from the Drug Court program

Therapeutic Adjustments

- **Therapeutic Adjustments** are treatment-oriented consequences for substance use early in the Drug Court program.
- If you are struggling to achieve sobriety but are otherwise compliant with the Drug Court program, therapeutic adjustments will be made based on recommendations of your treatment providers.

Therapeutic Adjustments

- | | |
|---------------------------------------|---|
| – Increased support group meetings | – Increased court appearances |
| – Increased drug/alcohol testing | – Increased treatment intensity |
| – Completion of treatment workbooks | – Additional assessments or evaluations |
| – Journaling | – Modification of individualized treatment plan |
| – Motivational Interviewing exercises | – Residential treatment |
| – Evaluation for possible medication | |

Termination

- Termination from Drug Court happens if you become non-compliant.
- Non-compliance includes, but is not limited to:
 - Concern for public safety
 - Threat to the integrity of the program
 - Failure to make satisfactory progress
 - Failure to participate in treatment
 - Violating the rules of Drug Court
 - Tampering with a drug/alcohol test
 - Threatening, abusive, or violent behavior (physical or verbal)
- Termination from Drug Court may also happen if you are charged with any of these crimes:
 - Drug sales, including trafficking
 - DUI
 - Possession of a firearm or other prohibited weapon
 - Violent crimes (assault, domestic violence, robbery, sexual offense, etc.)

Phases

The Drug Court program is a 5-phases, highly structured program. Each phase helps you grow and heal. In order for you to advance in phases you must participate in treatment, attend court, be compliant with your probation officers, and have all fees up to date.

All phases must be successfully completed for graduation.

REMEMBER: Everyone moves forward at a different pace!!

Phases

Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
Minimum of 60 days Weekly court attendance 9:00 P.M. curfew Frequent and random UAs	Minimum of 90 days Weekly court attendance 10:00 P.M. curfew Frequent and random UAs	Minimum of 90 days Weekly court attendance 11:00 P.M. curfew Frequent and random UAs	Minimum of 90 days Weekly court attendance 12:00 A.M. curfew Frequent and random UAs	Minimum of 90 days Weekly court attendance Curfew, as directed Frequent and random UAs
Attend all treatment sessions Complete directed work within a treatment plan	Attend all treatment sessions Complete directed work within a treatment plan Continually progress toward treatment goals	Attend all treatment sessions Complete directed work within a treatment plan Continually progress toward treatment goals	Attend all treatment sessions Complete directed work within a treatment plan Continually progress toward treatment goals	Attend all treatment sessions Complete directed work within a treatment plan Continually progress toward treatment goals Develop a continuing care plan
Attend 2 support groups a week Identify positive supports to help	Attend 2 support groups a week Use your positive supports	Attend 2 support groups a week Use your positive supports Develop a sober network Find a sponsor Begin working a recovery program	Attend 2 support groups a week Use your positive supports Develop a sober network Work with a sponsor Keep working a recovery program	Attend 2 support groups a week Use your positive supports Develop a sober network Work with a sponsor Keep working a recovery program
Maintain a daily planner Find a stable home Stay away from high-risk people, places, and situations Develop actions to become drug/alcohol free Find a full-time job, go to school, or do community service Develop a budget	Maintain a daily planner Keep a stable home Stay away from high-risk people, places, and situations Continue developing actions to become drug/alcohol free Keep a full-time job, go to school, or do community service Follow a budget	Maintain a daily planner Keep a stable home Stay away from high-risk people, places, and situations Follow actions to stay drug/alcohol free Keep a full-time job, go to school, or do community service Follow a budget	Maintain a daily planner Keep a stable home Stay away from high-risk people, places, and situations Follow actions to stay drug/alcohol free Keep a full-time job, go to school, or do community service Follow a budget Begin a 40-hour community service project	Maintain a daily planner Keep a stable home Stay away from high-risk people, places, and situations Follow actions to stay drug/alcohol free Keep a full-time job, go to school, or do community service Follow a budget Complete a 40-hour community service project
14 days continuous clean time Satisfactory completion of a Phase 2 application Drug Court team approval	30 days continuous clean time Satisfactory completion of a Phase 3 application Drug Court team approval	30 days continuous clean time Satisfactory completion of a Phase 4 application Drug Court team approval	60 days continuous clean time Satisfactory completion of a Phase 5 application Drug Court team approval	90 days continuous clean time Satisfactory completion of a Graduation application Drug Court team approval

Graduation Requirements

In order to graduate from Drug Court, you must:

- Successfully complete all 5 phases of Drug Court
- Successful completion of your treatment program
- Satisfactor completion a Graduation Life Plan
- Satisfactory progress to pay all court fees
- Satisfactory progress to pay all treatment costs
- Current on 24/7 Program payments
- 90 days continuos clean time
- Acceptable full-time employment or school attendance
- Acceptable housing
- Participation in the Drug Court graduation ceremony

Important places for you to know!

Court Services Officers: Nicole Drew / Rob Hall

Court Services Office

Pennington County Courthouse

315 St Joseph Street

(605) 394-2595

24/7 Program

108 E Main Street

(605) 716-7366

ROADS Outpatient Treatment

103 E Omaha Street

(605) 348-8026

Scovel Psychological

Main Office

636 St Anne Street #103

(605) 721-8822

Westside Office

2902 West Main Street

(605) 721-8824

Important places for you to know!

Public Defenders Office

130 Kansas City Street Suite 310
(605) 394-2181

Crisis Care Center

121 North Street
(605) 391-4863

Health and Human Services

725 N Lacrosse Street #200
(605) 394-2156

Detox

725 N Lacrosse Street #300
(605) 394-6128

Alano Society

325 Deadwood Ave N
(605) 342-9808

Fountain Springs Community Church

Celebrate Recovery

2100 N Plaza Drive
(605) 343-4181

Important places for you to know!

Department of Labor

2330 N Maple Avenue #13
(605) 394-2296

Salvation Army

621 E St Patrick Street
(605) 342-8849

Department of Social Services

510 N Cambell Street
(605) 394-2525

Cornerstone Mission

30 Main Street
(605) 341-2741

Consumer Credit Counseling Services

2310 N Maple Avenue
(605) 348-4550

Food Bank / Feeding South Dakota

1111 N Creek Drive
(605) 348-2689

Other Important Contacts

[illegible]

Other Important Contacts

[illegible]

My Records

[illegible]

My Records

[illegible]

My Records

[illegible]

My Records

[illegible]

Drug Court Team

Judge—Matt Brown

Coordinator—Ashlee Cook

Prosecutor—Koln Fink (State's Attorney's Office)

Prosecutor—Laura Shattuck (Attorney General's Office)

Defense Attorney—Randal Connelly

Court Services Officer—Nicole Drew

Court Services Officer—Rob Hall

Addiction Treatment—Danielle Colichesi, LAC (ROADS Outpatient Treatment)

Mental Health Treatment—Holly Edwards, MS, LPC-MH, QMHP (Scovel Psychological)

Law Enforcement—Lieutenant Scott Sitts (RCPD)

Law Enforcement—Sergeant Mark Hughes (PCSO)